

BYLAWS OF THE PALOMAR GEM AND MINERL CLUB

Bylaws adopted September 16, 1987

Bylaws revised November 15, 1999

Bylaws revised December 11, 2002

Bylaws revised September 17, 2003

Bylaws revised July 20, 2011

Bylaws revised February 25, 2015

Bylaws revised January 11, 2018

ARTICLE I – NAME

The name of this club shall be “Palomar Gem and Mineral Club, INC”. Incorporated in the State of California, June 11, 1956. It shall be located in Escondido, California

ARTICLE II – PURPOSE

The Palomar Gem and Mineral Club, a non-profit corporation open to all adults and young people, was organized to promote the education of rocks, minerals, gems, fossils, and related subjects; such purpose to be developed through regular meetings with educational programs, field trips for the collection of geological specimens, and classes for teaching lapidary arts. Palomar Club shares its knowledge of the earth sciences by sponsoring Gem and Mineral shows featuring exhibits, displays and demonstrations.

Ila - No part of the net earnings of the corporation shall benefit, or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance described under section 501(c)(3) of the Internal Revenue Code. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

ARTICLE III MEMBERSHIP

Any person over 18 years of age or any family may make application for membership in the club upon payment of dues for one year and is subject to the requirement to respect all club rules and regulations

Section 1. REGULAR membership is defined as any adult over 18 year of age.

Section 2. A FAMILY membership includes parent(s) or guardian(s) and children between the ages of 8 and 17. A FAMILY can also include two adults living in the same household.

Section 3. A SINGLE PARENT FAMILY is a parent or guardian and children between the ages of 8 and 17.

Section 4. When a CHILD member of a family becomes 18, he or she shall apply for regular membership.

Section 5. Any member whose conduct may be detrimental to the welfare or safety of the Club, may be expelled by a two thirds (2/3) vote of the board of directors.

ARTICLE IV – DUES

Section 1. Dues are due and payable November 1st of each year and become delinquent on December 31st.

Section 2. Membership dues, shop fees etc. will be determined by the board and approved at a regular meeting of the club by a two-thirds (2/3) vote, provided that the dues, shop fees etc., have been published in the bulletin, according to article X.

Section 3. Members joining after July 1st of the current year will pay half of the current membership dues. Members joining after November 1 of the current year will be paid through the end of the following year

ARTICLE V – OFFICERS AND ELECTIONS

Section 1. The elected officers of this Club shall be a President, Vice President, Secretary, Treasurer.

Section 2. The officers shall be elected from members in good standing at the annual meeting in November and shall be installed at the December meeting.

Section 3. The nomination of officers shall be made by a Nominating Committee consisting of three (3) members appointed by President at the June meeting. At least one member of the committee shall have served on a previous Board of Directors. The Nominating Committee shall select one or more candidates for each office, and with the consent of the nominee, shall publish the slate in the October Bulletin and report the nominations at the October meeting.

Section 4. Elections shall be by ballot at the Annual Meeting in November if there is more than one candidate for each office. If there is only one candidate for each office the election may be by voice vote.

Section 5. All officers shall hold office for one year or until a successor is elected and installed, but not more than three consecutive years in the same office. Longer terms may be allowed with the exception and approval of the Board of Directors.

Section 6. Any vacancy occurring during the year may be filled by appointment by the President with confirmation by the Board of Directors. Any officer who chooses to resign or who can no longer fulfill the duties of *that office* shall submit a written resignation

ARTICLE VI – DUTIES OF OFFICERS

Section 1. The president shall preside at all meetings of the Club and the Board of Directors, shall be a member ex-officio of all committees except the Nominating Committee; shall appoint a Parliamentarian, appoint the chairperson of all standing committees and such other committees as may be deemed necessary.

Section 2. The standing committees are: Audit, California Federation Director, Community Educational Programs, Field Trip, Hospitality and Good Cheer, Historian, Meeting Displays, Membership, Program, Refreshments, Gem Show, Redwood Terrace Representative, Ways and Means, Silent Auction, Workshop Coordinator, and Librarian.

Section 3. The Vice President shall act as an aide to the President and in the absence of the President, shall perform the duties of that office

Section 4. The Secretary shall keep an accurate record of the proceedings of all meetings of the Club and the Board of Directors; shall be prepared to refer to the minutes of previous meetings and shall take care of all correspondence. In the absence of the President and Vice President, the Secretary shall assume the duties of the President.

Section 5. The Treasurer shall receive all monies and deposit them in the name of the Club in a bank approved by the Board of Directors. The Treasurer shall submit an annual budget to the Board of Directors in January of each year. Each teaching specialty and shop supervisor will have a separate budget to be used as needed. The board of director's approval of the annual budget allows the treasurer to issue checks, without additional board approval for expenses incurred by teachers and shop supervisors during the performance of their responsibilities. If the budget for a specific specialty is exhausted or the amount requested exceeds the budgeted amount additional board approval is required. The treasurer shall keep an accurate record of receipts and disbursements; shall present a statement of accounts at each meeting; and shall make a full annual report and present same to the Audit Committee. All checks may be signed by any of the following President, Vice President, Treasurer and/or Secretary. Checks made out to the before mentioned individual officers must be cosigned by another listed officer. The Palomar Gem and Mineral Club, Inc. annual accounting period shall be January 1 to December 31 of each year.

Section 6. The Director of Communications includes web master, publicity and bulletin editor. The Director of Commination's shall manage the web site, arrange for and write publicly and shall edit, publish and distribute the Monthly Bulletin

ARTICLE VII – BOARD OF DIRECTORS

Section 1. The *Palomar Gem and Mineral, INC. Board of Directors* shall consist of the elected officers, the Parliamentarian, and the Chairpersons of the following committees: CFMS Director, Field Trip, Membership, Workshop Coordinator, and Program Coordinator, Director of Communications and Director of Annual Gem Show Chair.

ARTICLE VIII – MEETINGS

Section 1. The Palomar Gem and Mineral Club shall meet monthly, except August. The meeting time and place shall be agreed upon by a vote of the Board of Directors.

Section 2. The Board of Directors shall meet monthly at the call of the President at a time and place most convenient for all.

Section 3. The annual meeting of the Club shall be in November, when new officers are elected.

Section 4. The installation of officers shall be in December by an outgoing or former officer, Board member, or invited dignitary.

Section 5. A quorum for conducting Board Meetings shall be a simple majority of the board.

ARTICLE IX – PARLIAMENTARY AUTHORITY

Section 1. “Robert’s Rules of Order” newly revised, shall govern all questions and procedures not adequately covered by these bylaws.

ARTICLE X - AMENDMENTS

Section 1. These Bylaws may be amended at any regular meeting of the Club by a two-thirds (2/3) vote, provided that the amendments have been published in the Bulletin prior to the meeting.

ARTICLE XI – AMENDMENTS

Upon the dissolution of this organization, assets shall be distributed to California Federation of Mineralogical Societies (CFMS) a 501c(3) corporation for benefit of the CFMS Scholarship Fund.

End of Bylaws

Date: _____

President: _____

Secretary: _____